

TENDER MCCA 01/2011

Contract for the Provision of Quality Management System Administration Software for the Standards and Metrology Institute within the Malta Competition and Consumer Affairs Authority, together with installation and training

CLARIFICATIONS

(N.B. Tenderers should note that this clarification document is part of the tender document)

1. With reference to the advert published on the Government Gazette of 1st July 2011, it is to be noted that NO tenders are to be submitted to the email address indicated in the advert under reference. Tenders are to be submitted ONLY in the tender box placed at the Administration Section of the Malta Competition and Consumer Affairs Authority Second Floor, Evans' Building, Lower Merchants' Str., Valletta, Malta.

2. Q. Should the system be an off-the-shelf document management system?
A. The system should be a tried and tested system. Bidders are kindly requested to consult the Notes section of Part 2 – Description of Services to be provided in this regard.

3. Q. Can the tender document be made available in word format?
A. Tender document is made available only in pdf.

4. Q. Will entries be acceptable if typewritten and not handwritten?
A. As per second paragraph of clause A of the Instructions to Tenderers in page 5 all entries to the document shall be done in ink. This implies that typewritten documents will also be acceptable. However, signatures shall still be done handwritten in ink, and no typewritten name and surname in blocks will be considered as signatures.

2nd Update (21/07/2011)

1. Kindly specify how many licenses are required (Basically, how many users will be using the system)?

Please refer to point 6 of the included notes:

6. All necessary keys for operation of the system on four simultaneous work stations to be made available.

2. Kindly specify whether IQ/OQ validations are required since these can be provided for the quality management system?

No IQ/OQ validations required.